



AIDS-PRO-10-02-2010
Govt. of Bihar
Health Department
Bihar State AIDS Control Society
6th Floor, Swasthya Bhawan,
Sheikhpura. Patna-800014. Ph.: 0612-2290278
E-mail: ddprocure_bsacs@bihar.gov.in

Invitation for sealed Bids (IFB) for Supply & Installation of Laptops, UPS, Webcam & Multimedia Speaker in Bihar State AIDS Control Society, Patna.

Bihar State AIDS Control Society, Patna is an autonomous body constituted for implementing National AIDS Control Programme (NACP). Sealed Bids are invited under two bids system **(Technical Bid & Financial Bid)** from experienced manufacturer, distributors or their authorized representative for supplying and installation of Laptops UPS, Webcam & Multimedia Speaker in Bihar State AIDS Control Society Sheikhpura Patna-14. The agency putting up the Bid should have minimum 3(three) years of experiences in rendering similar type of services.

1. The detailed tender documents including terms and conditions, eligibility, quantity and Bid form can be obtained from the Procurement cell of Bihar state AIDS Control Society, Patna on all working days (Monday to Friday) between 11.00 hours and 16.00 hours. **It may also be downloaded from the website of BSACS (bsacs.bihar.gov.in).**

2. Schedule of Selection Process:

S.N.	Event Description	Timeline
1.	Pre Bid Meeting	17.08.2026 at 04:00 PM
2.	Closing Date and Time for Submission of Bid	27.08.2026 at 03:00 PM
3.	Date and Time for opening of Technical Bid.	27.08.2026 at 04:00 PM
4.	Date and Time for opening of Financial Bid.	TO BE ANNOUNCED LATER

3. **The bid must be submitted through Courier/Speed Post/Registered Post only at Dispatch Section of Bihar State AIDS Control Society.** Bids submitted by hand or by any other means will not be accepted. The Society will not be responsible for any postal delay.
4. The technical bid will be opened as per above mentioned timeline in presence of the bidders or their authorized representatives who choose to attend. The opening of financial bids of the technically qualified bidders will be informed to the bidders or their authorized representatives who choose to attend.
5. In the event of the date specified for bid receipt and opening being declared as a holiday for BSACS, the due date for submission of Bids and opening of Bids will be the following working day at the appointed times.

Bihar State AIDS Control Society reserves the rights to accept or reject any or all tender or change the terms and condition of bid or cancel the bid without assigning any reasons at any journey stage of this IFB.

(Signature)
5/08/2026

Additional Project Director



AIDS-PRO-10-02-2010

Govt. of Bihar

Health Department

Bihar State AIDS Control Society

6th Floor, Swasthya Bhawan,

Sheikhpura. Patna-800014. Ph.: 0612-2290278

E-mail: ddprocure_bsacs@bihar.gov.in

To,

Dear Sir/Madam,

Sub:- Invitation for sealed Bids (IFB) for Supply & Installation of Laptops UPS, Webcam & Multimedia Speaker in Bihar State AIDS Control Society, Patna.

Bihar State AIDS Control Society, Patna is an autonomous body constituted for implementing National AIDS Control Programme(NACP). Sealed Bids are invited under two bids system (**Technical Bid & Financial Bid**) from experienced manufacturer, distributors or their authorized representative for supplying and installation of Laptops UPS, Webcam & Multimedia Speaker in Bihar State AIDS Control Society Sheikhpura Patna-14. The agency putting up the Bid should have minimum 3(three) years of experiences in rendering similar type of services.

The agency putting up the quotation should have minimum 3 (three) years of experiences in rendering similar type of services. The specification & quantity of the laptops to be installed at Bihar State AIDS Control Society, Sheikhpura Patna-14 are stated below.-

S.N.	Particulars	Technical Specification	Suggested Company	Quantity	Delivery Place
Processor & Memory Features			HP/Lenovo/Dell	BTS-72 CST-28 STD-02 HQ-12 Total-114	BSACS Sheikhpura Patna
1.	Processor brand	Intel or AMD RYZEN			
2.	Processor Name	Core i7			
3.	Processor Generation	13th Gen or above			
4.	Processor Variant	1355u or equivalent			
5.	RAM	16gb RAM DDR4/DDR5			
6.	SSD	512 or more NVMe SSD			
Operating system					
7.	OS Architecture	64 bit			
8.	Operating system	Window 11 home/pro			
Display & audio Features					
9.	Screen Size	Minimum 14.0" or more			
10.	Web Camera	FHD Webcam			
Additional Features					
11.	Battery Back up	Minimum 6 hours			
12.	Software	In Build Antivirus for 3 years with Ms office 2024 preloaded			
13.	Carry Case	OEM carry case			
14.	Warranty	3 years Onsite Warranty			
2	UPS				
	Rating	0.6 KVA	Zebronics Microtek V Guard, Luminous	ICTC-171 STD-44 HQ-05 TOTAL-220	BSACS Sheikhpura Patna
	Input	Voltage- 145 V AC to 280 V AC Frequency- 50Hz ± 5 Hz DC Voltage- 24 V			
	Output	Voltage- 220 V Frequency- 50Hz			
	Built-in-Battery SMF	2 x 12 V (7 AH)			
	90% Recharge Time	3 to 4 Hours with 30 min back			

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		up			
	Protections	Short circuit/Overload/Low Battery- Electronic shutdown			
	Warranty	1 year Comprehensive onsite warranty			
3	Webcam				
	Webcam	Resolution: 1080p Full HD (1920x1080) Connectivity & Compatibility: connect to PCs via USB 2.0 or USB 3.0	HP/Lenovo/Dell	170	BSACS Sheikhpura Patna
4	Multimedia Speaker				
	Rated Power	2x3W	Zebtronics/ Logitech/ Sony/ HP	170	BSACS Sheikhpura Patna
	Connection	3.5mm jack audio			

1. Bid price

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- All duties, taxes and other levies including GST payable by the contractor under the contract shall be included in the total price.
- GST should be clearly mentioned separately in terms of percentage and amount in the price sheet.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The prices shall be quoted in Indian Rupees only.
- Each bidder shall submit only one Bid.
- Financial Bids must be submitted on the letterhead of the bidder in the format provided with this letter **(Annexure-I)**. Bid/s which is not submitted on the letter head will not be considered for financial evaluation. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- If someone quotes a very low price which can affect the quality of the product then as per CVC guidelines on tender qualification, the tenderer's bid quoting very low price than the prevailing market rates would be cancelled.

2. Eligibility Criteria

- The agency putting up the quotation should have minimum 3 (three) years of experiences in rendering similar type of services.
- Average annual turnover of Rupees 1.00 Crore for the last three financial years 2022-23, 2023-24 & 2024-25. Last three financial years Audit Report from duly qualified Chartered Accountant Report showing details (balance sheet and profit & loss) of their annual turnover should be submitted. Auditor/only C.A. Certificate of turnover will not be accepted.

3. Documents required to be submitted along with the Technical bid (Envelope A).

S.N.	Eligibility Criteria for the Bider	Mandatory Documents
1.	The Bidder should be established firm/agency/society/trust registered under Shops & establishment Act, Companies Act 1956/2013 or Society/Trust registration Act and should have been in operation for a period of at least 3 years.	For Company- Copy of the Certificate of Incorporation issued by the Registrar of Companies (ROC) under companies act 1956/2013. For Partnership Firm- Registration Certificate issued by registrar of firm under partnership act 1932. For Society/Trust- Certificate issued under society registration act 1860/Indian Trust Act 1882. For Proprietorship firm- Certificate issued under shop and establishment act.

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	Copy of the authorization letter from the manufacturer if the bidder is not manufacturer.	Duly signed and stamped Authorization letter from manufacturer.
3.	Average annual turnover of Rupees 1.00 Crore for the last three financial years 2022-23, 2023-24 & 2024-25. Last three financial years Audit Report from duly qualified Chartered Accountant Report showing details (balance sheet and profit & loss) of their annual turnover should be submitted. Auditor/only C.A. Certificate of turnover will not be accepted.	Audited balance sheet, & profit & loss showing details of their annual turnover for the last three years (2022-23, 2023-24 & 2024-25)
4.	The bidder should have experience of supplying/installation of laptops in the last three years to Central or State Government/ Semi Government/ Public Sector Units (PSU)/ Autonomous Institution/organization	Copy of work order and experience certificate from the contracting agency (Central or state Government /Semi-Government /Public Sector Units (PSU))/ Autonomous Institution/ organization.
8.	Statement of Compliance of Technical Specification for Laptops in the format provided with the bid documents (Annexure II).	Compliance Technical Specification of Laptops duly signed and stamped as per Annexure II
9.	Copy of the PAN card.	Self Attested Copy of PAN Card
10.1	Certificate of ISO 20001	Copy of self attested certificates
10.2	Certificate of ISO 27001	
10.3	Certificate of ROHS & CE	
11	Copy GST Registration Certificate	Self Attested Copy of GST Registration Certificate
12	Copy of Income Tax Return for the last three Financial years (2023-24 2024-25 & 2025-26).	Copy of Income Tax Return for the last three Financial years (2023-24 2024-25 & 2025-26)
13	Copy of Audited profit and loss account and balance sheet for the last three years (2022-23, 2023-24 & 2024-25).	Audited Balance sheet & profit & loss for Company or Agency for the last three years (2022-23, 2023-24 & 2024-25).
14	Earnest Money Deposit (EMD) as per mentioned in the tender documents.	Demand Draft of Rs 1,85,000.00 issued by a local Nationalized Bank in the Name of Project Director, Bihar State AIDS Control Society, Patna payable at Patna towards Earnest Money Deposit (EMD) as per mentioned in the tender documents. Non-payment of EMD will result in rejection of the bid.
15	The Bidder must not be 1. Blacklisted / banned/ convicted by any court of law for any criminal or civil offences/ declared ineligible by any entity of any State Government or Govt. of India or any local Self Government body or public undertaking in India for participation in future bids for unsatisfactory performance, corrupt fraudulent or any other unethical business practices or for any other reason during the last 03 years from the last date of submission of bids, and 2. No criminal/ vigilance case related to cheating, forgery, criminal breach of trust, theft and prevention of corruption act is pending in any court of law against the	Copy of the Affidavit sworn before Public Notary/ Executive Magistrate.

	bidder. 3. The bidder shall declare all ongoing litigation it is involved in with any government agency/ state/ central department / PSU.	
16	Copy of Tender Documents	Self Attested Copy of Tender Documents

4. Documents required to be submitted along with the Financial bid (Envelope B)

a) Financial Bid on the letterhead of the bidder according to the format attached with the tender documents (Annexure I)

5. Performance guarantee-

The successful bidder will submit the performance security for 05% of the total contract value in the form of Demand Draft/ Bank guarantee issued by a local nationalized bank in favor of Project Director, Bihar State AIDS Control Society, Patna payable at Patna within 07 (seven) days after awarding the work valid up to ninety (90) days after the date of completion of 03 years of warranty or all contractual obligations by the contractor.

6. Warranty

6.1 The supplier warrants comprehensively that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials and specification or workmanship.

6.2 The warranty period must be at least 3 (three) years from the date of installation & acceptance of the laptops by the purchaser.

6.3 Under the warranty period the supplier or their authorized agent must repair or replace the defective part/ (s) without any charge within 24 hours after receiving the complaint from designate Officer.

7. Delivery, Installation of Laptops

Within 45 days from the date of awarding the work order by Bihar State AIDS Control Society, Sheikhpura, Patna-14. The selected agency must-

- Complete Delivery, Installation, testing of laptops as per technical specifications.
- All engineering, equipment, labour, if required for satisfactorily completion of laptops' installation work as per Specification.
- Any other ancillary work, related to but not mentioned above, required for satisfactory completion of the job.

8. Validity of Bids

Bids shall remain valid for a period of not less than 120 days after the deadline date specified for submission. The bidder shall not be entitled to modify, vary, revoke or cancel his bid during the said period.

9. Evaluation of Bids

The purchaser shall evaluate and compare the bids determined to be technically responsive i.e. these

- are properly signed; and
- conform to the terms and conditions and specifications.

10. Award of Contract

a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

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) The purchaser reserves the right at the time of award of contract to increase or decrease the quantities of items indicated by 20% without any change in the unit price or any other terms and conditions.

c) Notwithstanding the above, the purchaser reserves the rights to accept or reject any bid or all bids at any time prior to the award of contract.

d) The bidder whose bid is accepted will be notified of the award of the contract by the purchaser prior to the expiration of the bids validity period. The terms and condition of the accepted offer shall be incorporated in the purchase order.

e) If L1 tenderer's work is not satisfactory then BSACS can allow L2 tenderer to provide above mentioned items at L1 rates

f) If the price quoted by any bidder is below the market prices which may affect the quality of the product then BSACS can use the discretion to reject the tenderer's bid.

11. Penalty

a. **For delayed in supply** – 1 % of the value of the contract per week or part thereof after expiry of the delivery period subject to a maximum 10%.

b. **Failure of the delivery** – If the supplier fails to deliver any or all of the above mentioned items, the purchaser may initiate to blacklist the supplier and the required item/(s) will be procured from market.

c. The supplier shall immediately replace defective item/(s) if any supplied items are found to be of sub Standard quality.

12. Payment

a. No advance payment will be made. Payment will be made on receipt of POD (duly signed and stamped)/bills/ invoices (as prescribed under GST Act 2017).

b. Payment will be made after submission of the invoices (as prescribed under GST Act 2017) along proof of goods acceptance certificate duly signed and stamped, after statutory deduction (like TDS, penalty etc).

c. The payments will be made only through Public Financial Management System (PFMS) to agency.

13. Pre-Bid Meeting

In order to provide response to any doubt regarding terms and conditions, specification & description of Laptops or any other matter given in the tender document, a pre-bid meeting has been scheduled to be held in the office of BSACS as per details given hereunder:

Date & Time:	17/08/2026 (Monday) at 4:00 PM
Venue:	Chamber of Project Director, Bihar State AIDS Control Society 6 th Floor Swasthya Bhawan, Sheikhpura, Patna-14

14. Submission of Bid:

The last date and time for submission of the completed bids (Technical & Financial) is 15.00 hrs on August 27, 2026. The bid must be submitted through Courier/Speed Post/Registered Post only at Dispatch Section of Bihar State AIDS Control Society. The bid submitted by hand or any other means will not be accepted. The Society will not be responsible for postal delay. The Technical Bid and the Price Bid should be sealed by the bidders in separate covers super scribing with "Technical Bid" or "Price Bid" and "Tender Opening Date". Both the sealed covers are to be put in a bigger cover which

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should also be sealed and duly super scribed with "Bid regarding Supply and Installation of Laptops" to Bihar State AIDS Control Society".

15. Tender Opening

Technical bid will be opened on the last day of submission of bid (i.e. on August 27, 2026) at 16.00 hrs in presence of the bidders or their authorized representatives who choose to attend. The opening of financial bids of the technically qualified bidders will be informed to the bidders or their authorized representatives who choose to attend.

In the event of the date specified for bid receipt and its opening being declared as a holiday for BSACS, the due date for submission of Bids and opening of Bids will be the following working day at the appointed time.

Bihar State AIDS Control Society reserves the rights to accept or reject any or all tender or change the terms and condition of bid or cancel the bid without assigning any reasons at any journey stage of this IFB.

Signature
31/08/2026

Additional Project Director

ON THE LETTER HEAD

Date:-
To,
The Additional Project Director
Bihar State AIDS Control Society
Department of Health and Family Welfare
6th Floor Swasthya Bhawan
Sheikhpura, Patna-800014

Sub: - Submission of Bid for

Ref: - AIDS No. -Dated.....

FORMAT OF QUOTATION

S.N.	Name of the Equipment	Suggested Brand	Offered Brand with Make/ Model & Warranty Period	Quoted Unit rate in (Rs) (inclusive of Supplying & Installation of equipment)	GST @---%	Total Amount in (Rs)
1.	laptops As per specification Annexure II	HP/Lenovo/Dell				
2	UPS As per specification Annexure II	Zebronic Microtek V Guard, Luminous				
3	Webcam per specification Annexure II	HP/Lenovo/Dell				
4	Multimedia Speaker per specification Annexure II	Zebronic/ Logitech/ Sony/ HP				

We agree to supply the above goods in accordance with the specifications for a total contract price of Rs.(Amount in figures) (Rupees)(Amount in words).

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier
With stamp & seal

**COMPLIANCE TECHNICAL SPECIFICATION
(TO BE SIGNED & STAMPED BY THE BIDDER IN EACH PAGES)**

S.N.	Particulars	Technical Specification	Name of the Brand/Company as suggested in the tender document	Complied or Not Complied	Remarks
Processor & Memory Features					
1.	Processor brand	Intel or AMD RYZEN			
2.	Processor Name	Core i7			
3.	Processor Generation	13th Gen or above			
4.	Processor Variant	1355u or equivalent			
5.	RAM	16gb RAM DDR4/DDR5			
6.	SSD	512 or more NVMe SSD			
Operating system					
7.	OS Architecture	64 bit			
8.	Operating system	Window 11 home/pro			
Display & audio Features					
9.	Screen Size	Minimum 14.0" or more			
10.	Web Camera	FHD Webcam			
Additional Features					
11.	Battery Back up	Minimum 6 hours			
12.	Software	In Build Antivirus for 3 years with Ms office 2024 preloaded			
13.	Carry Case	OEM carry case			
14.	Warranty	3 years Onsite Warranty			
UPS					
	Rating	0.6 KVA			
	Input	Voltage- 145 V AC to 280 V AC Frequency- 50Hz $\pm$ 5 Hz DC Voltage- 24 V			
	Output	Voltage- 220 V Frequency- 50Hz			
	Built-in-Battery SMF	2 x 12 V (7 AH)			
	90% Recharge Time	3 to 4 Hours with 30 min back up			
	Protections	Short circuit/Overload/Low Battery- Electronic shutdown			
	Warranty	1 year Comprehensive onsite warranty			
3	Webcam	Resolution: 1080p Full HD (1920x1080) Connectivity & Compatibility: connect to PCs via USB 2.0 or USB 3.0			
4	Multimedia Speaker	2x3W, 3.5mm jack audio			
Any Additional Configuration Please mentioned					

Signature of the bidder
With stamp & seal
Name:-
Address-